

## The American Lawyer - Law Librarian Survey

### Contact Information

1. Please confirm the name of your firm.

\_\_\_\_\_

2. Your name

\_\_\_\_\_

3. Your title

\_\_\_\_\_

4. Email address

\_\_\_\_\_

5. Looking ahead to [next year], with respect to your law firm, you are:

- Optimistic
- Pessimistic
- Uncertain

### The Librarian's Expanding Role

6. Overall, what percentage of its time does the library staff spend on the following activities? (Answers must total 100%)

- Developing competitive intelligence (e.g., researching laterals)
- Training lawyers in computer research skills
- Traditional librarian's work (e.g., legal research, managing staff and budgets, negotiating contracts with vendors)
- Other

7. Does your budget accurately reflect the time spent on these responsibilities?

Yes                      No

8. Is the library the main resource for marketing research?

Yes                      No

9. Is the library the main resource for developing competitive intelligence?

Yes                      No

10. How well has law school prepared the new associates for conducting research?  
(5=very proficient and 1=not proficient)

5      4      3      2      1

**11. To the extent associate research skills are lacking, who is in charge of giving the new associates remedial training?**

- Special librarians
- Professional developers
- Other (please specify)

**12. How would you assess the research skills of new associates?**

**13. Do you manage your firm's intranet?**

- Yes
- No
- Not applicable

**14. What other departments within your firm are you responsible for? (check all that apply)**

- Conflicts
- Court services
- Information systems
- Records
- Other (please specify)

**15. Is the library an independent department within the firm?**

- Yes
- No, it's part of another department

**16. If the library is part of another department, which one?**

**17. To whom does the library director report?**

- CIO or IT director
- CFO or finance director
- COO, director of administration, or executive director
- Managing partner
- Other (please specify)

**18. To whom does the competitive intelligence division report?**

- Library
- Marketing
- Other (please specify)

**19. I am satisfied with the firm's direction for the library and its new roles.**

- Agree
- Mostly agree
- Ambivalent
- Mostly disagree
- Totally disagree

**20. I am satisfied with management's recent decisions regarding the library.**

- Agree
- Mostly agree
- Ambivalent
- Mostly disagree
- Totally disagree

**21. Do librarians play an active role in the firm's knowledge management efforts?**

Yes                      No

Print & Electronic Resources

**22. What percent of your firm's spending on electronic research is earmarked for the following? (Answers must total 100%)**

- Print and Electronic Resources
- LexisNexis
- Westlaw
- Bloomberg
- Other

**23. Do you have any Bloomberg Professional terminals?**

Yes                      No

**24. What is the cost?**

**25. How many do you have?**

**26. What are they used for?**

**27. Do you anticipate subscribing to Bloomberg Law [next year]?**

Yes                      No

**28. What integrated library system (ILS) does your firm use?**

- EOS
- Sydney Plus
- InMagic
- Sima
- Horizon
- Softlink

**29. Do you anticipate moving toward a single-vendor approach for electronic research within the next five years?**

Yes                      No

**30. If yes, which vendor are you leaning toward?**

- LexisNexis
- Westlaw
- Bloomberg

**31. What percentage of online charges paid to LexisNexis and Westlaw does the firm recover from clients?**

- 40% or less
- 41 to 60%
- 61 to 80%
- 81 to 100%
- Not applicable

**32. How does online cost recovery compare for LexisNexis and Westlaw usage at your firm?**

- LexisNexis recovery is better.
- Westlaw recovery is better.
- They are about the same.
- We don't recover online charges.

**33. What electronic resources, beyond LexisNexis and Westlaw, do you rely on regularly?**

**34. Were you consulted with on the development, or involved in the testing of Bloomberg Law?**

- Yes                      No

**35. Do you expect to upgrade to WestlawNext [next year]?**

- Yes                      No

**36. Do you expect to upgrade to the New Lexis platform [next year]?**

- Yes                      No

**37. What new products have you found to be the most valuable?**

**38. What new products have you found to be the least valuable?**

**39. Do you still subscribe to: (multiple selections allowed)**

- Regional reporters
- Federal reporters
- Federal supplements
- State reporters
- Others (please specify)

- 40. What percent of your firm's library services are outsourced?**
- 41. If so, what are you outsourcing?**
- 42. What new tools have made your job easier in the last year?**
- 43. If you had the budget for them, what tools would you request?**
- 44. What projects have you scheduled for [next year]?**

### Staffing

- 45. Is your firm's library function centralized at headquarters?**  
Yes                      No
- 46. How many librarians does the library employ firmwide?**
- 47. How many paraprofessionals does the library employ firmwide?**
- 48. How has the number of full-time employees in the library changed with the recession?**
- We have the same number.
  - We have more.
  - We have fewer.
- 49. Number of lawyers in your firm:**
- Fewer than 200
  - 200-499
  - 500-999
  - 1,000 or more
- 50. Is it harder to recruit law-trained librarians now than it was five years ago?**
- Yes, it's harder.
  - No, it's easier.
  - The market for recruiting law-trained librarians has remained the same.
- 51. How many of the firm's offices have libraries and library staff?**
- All offices
  - More than half of the offices
  - Less than half of the offices
  - Only the main office

**52. What is the average number of hours a full-time research staff member bills to clients each year?**

**53. What is the average billing rate of the library staff?**

**54. What is the range of the billing rate of the library staff?**

## Finances

All individual answers to financial questions will be kept in confidence. We will, however, generate averages and ranges for publication.

**55. What is the total budget [next year] for the library's firm-wide operation? (including staff, print materials, electronic resources, online costs, etc.)**

**56. What areas are included in your budget?**

**57. What was [this year's] budget?**

**58. How does [next year's] budget compare to what was spent [this year]?**

- They are about the same.
- The 2010 budget is larger.
- The 2010 budget is smaller.

**59. How much did the library spend on staff [this year] in all offices?**

**60. How much did the firm spend on print materials [this year]?**

**61. What was the change in total spending on print products from [last year] to [this year]?**

- More than a 10% increase
- 5 to 10% increase
- Less than a 5% increase
- No change
- Less than a 5% decrease
- 5 to 10% decrease
- More than a 10% decrease

**62. How much did the firm spend on electronic resources [this year] (excluding LexisNexis, Westlaw and Bloomberg)?**

**63. From [last year] to [this year], what was the firm's change in total spending on electronic resources (excluding LexisNexis, Westlaw and Bloomberg)?**

- More than a 10% increase
- 5 to 10% increase
- Less than a 5% increase
- No change
- Less than a 5% decrease
- 5 to 10% decrease
- More than a 10% decrease

**64. How much did you spend on LexisNexis research [this year]?**

**65. Do you have a flat-rate contract with LexisNexis?**

Yes                      No

**66. Did you use a consultant to negotiate the contract?**

Yes                      No

**67. How much did the firm spend on Westlaw research [this year]?**

**68. Do you have a flat-rate contract with Westlaw?**

Yes                      No

**69. Did you use a consultant to negotiate the contract?**

Yes                      No

**70. Do you have a flat-rate contract with Bloomberg?**

Yes                      No

**71. Did you use a consultant to negotiate the contract?**

Yes                      No

### Compensation

**72. How much, including bonus, did the top librarian at your firm earn last year? (We will not publish individual answers but will calculate averages and ranges.)**

- \$300,000 or more.
- \$200,000 to \$299,999
- \$150,000 to \$199,999
- \$100,000 to \$149,999
- Less than \$100,000

**73. I am satisfied with my compensation?**

- Agree
- Mostly agree
- Ambivalent
- Mostly disagree
- Totally disagree

**74. In general, I am satisfied with my job.**

- Agree
- Mostly agree
- Ambivalent
- Mostly disagree
- Totally disagree

**75. Please indicate which librarian positions your firm employs and the compensation for that position (salary and bonus)?**

- Chief librarian
- Deputy librarian
- Branch office librarian
- Other (please specify)

Additional Comments

**76. How has your role as head librarian changed in the past year?**

**77. What law firm library do you admire, and why?**

**78. Please use this space for additional comments and to suggest questions.**